

DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908
PERSONNEL APPEAL BOARD MEETING
TUESDAY, FEBRUARY 23, 2016, 1:00 P.M.

MEETING MINUTES

POSTED: March 8, 2016

A meeting of the Personnel Appeal Board was convened on Tuesday, February 23, 2016 at 1:04 p.m. at the Department of Administration, One Capitol Hill 3rd Floor, PAB Conference Room, Providence, Rhode Island in accordance with the public notice of its agenda posted on February 10, 2016.

Chair Cara Cromwell called the meeting to order and undertook a roll call for attendance. Members of the Board in attendance for the hearing were as follows:

Cara Cromwell – Chair
Jacquelyn Baginski – Member
Kenneth F. McGunagle Jr., Esq. – Member
Steven Merolla, Esq. – PAB Attorney

Others in attendance were:

- John Affleck, Esquire – (Department of Administration, Legal Services)
- James Musgrave, Esquire – (Appellant's Attorney)
- Marsha Mott – (Appellant, University of Rhode Island)
- Richard Petronio – (Department of Administration)
- Linda J. Lowe – (ESP-URI/NEA Local President)
- Joanne Echinger – (University of Rhode Island)

Chair Cromwell noted that a quorum of members was present to conduct business.

Old Business:
Marsha Mott v. URI
PAB 14-010
Desk Audit Hearing

Board Members Hearing Appeal:

Cara Cromwell –Chair

Jacquelyn Baginski – Member

Kenneth F. McGunagle Jr., Esq. – Member

Steven Merolla, Esq. – PAB Attorney

The hearing began with testimony given by Richard Petronio, Programming Services Officer at the Department of Administration and witness for the State. After Mr. Petronio's testimony, the Board asked both the appellant and State if they would like to make closing arguments. The parties preferred to submit briefs to the Board. The Board stated that the recording of the hearing would be sent for transcription. The parties then have thirty days from when the transcript is sent to submit briefs to the Personnel Appeal Board. Chair Cromwell adjourned the hearing at 2:19 p.m.

Approval of Minutes:

- **January 21, 2016:** On motion made by Ms. Baginski and seconded by Mr. McGunagle, the Board voted unanimously to approve the minutes.

Adjournment:

On motion made by Ms. Baginski and seconded by Mr. McGunagle, the Board voted to adjourn the desk audit hearing at 2:20 p.m.

Donna Conway, in her capacity as Administrative Assistant